**SYLLABUS**

**2025-2026 School Year**

**Course Title**: American Government and Civics

**Instructor**: Mr. Bartlett Room: 806

Email: [bartlda@boe.richmond.k12.ga.us](mailto:bartlda@boe.richmond.k12.ga.us)

Materials provided by Academy of Richmond County:

Text: TBA

Materials provided by the student:

A notebook (any kind will do), loose leaf paper, pens, pencils

**Course Description**

The purpose of this course is to provide a strong academic background for motivated, responsible students who are reading and writing on or above grade level. The course centers on a study of United States Government, beginning with various theories of government and working our way up to government on the local, state, and national level. Vocabulary study is mandatory.

**Course Outline**

Unit 1: Foundations of American Government

Unit 2: Framing the Federal System of U.S. Government

Unit 3: Bill of Rights and Civil Liberties

Unit 4: The Legislative Branch

Unit 5: The Executive Branch

Unit 6: The Judicial Branch

Unit 7: The Election Process and Civil Responsibility

Unit 8: Georgia Government and State Constitution

**Makeup Work**

Making arrangements for completing makeup work is the responsibility of the student. All makeup work will be completed and turned in before or after school OR during class, but never during homeroom or while the student is supposed to be in another teacher’s class. THERE IS NO EXTRA CREDIT WORK. IF YOU SIT IN MY CLASS AND DO NOTHING, DO NOT COME TO ME AT THE END OF THE GRADING PERIOD HOPING YOUR GRADE WILL MAGICALLY GO UP. THAT IS NOT HAPPENING.

**Discipline Policy**

The discipline policy of the Richmond County School System will be adhered to. The first violation will be recorded and the student will be advised on how to correct the situation. The second offense will be documented and a parent or guardian will be contacted. The third violation will be referred to an administrator. IF YOU ACT LIKE A DONKEY AND DISRUPT MY CLASS, YOU WILL BE ESCORTED OUT AND WE WILL ESCALATE STRAIGHT TO WRITE UP AND PARENTAL INVOLVEMENT.

**Methods of Evaluation/Distribution of Grades**

Students will have numerous opportunities to demonstrate the skills necessary to successfully master the objectives of the course. Assignments include but are not limited to: homework, quizzes, major tests and projects, notebook checks, etc.

Grades in my class are weighed in the following manner:

MAJOR (Tests, Projects, Essays, Papers) 40%

MINOR (Classwork, Quizzes) 60%

There is no EOCT or Milestone Test for this course, however there IS a final exam. Students who have a final average of 90 or better at the end of the semester may exempt the final. NO, I WILL NOT bump an 88 up to a 90, as I have most likely already rounded you up to an 89.

TUTORING: If any of you are having difficulties with course material, I am available for tutoring after school Monday-Wednesday and Friday, from 3:15-3:50. I need advance notice if you need tutoring. Two days’ notice would be nice.